

# Roadside vending

## Permit application

Council of the City of Gold Coast  
ABN 84 858 548 460  
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P 1300 GOLDCOAST

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Local Law No. 11 (Roads and Malls) 2008

Applicant details			
<i>Person/s or organisation/company applying to be the permit holder (must be a legal entity). Provide the full names of all permit holders. If address and contact details differ for each applicant, provide details as attachment.</i>			
<b>Applicant name(s)</b>			
<b>Postal address</b>			
<b>Suburb</b>			
<b>State</b>		<b>Postcode</b>	
<b>Email</b>			
<b>Phone (mobile)</b>		<b>Phone (b/hours)</b>	
<b>Preferred method to receive correspondence</b>	<input type="checkbox"/> Post		<input type="checkbox"/> Email

Business name details			
Provide details of your business name (trading name). Include address /contact details if different to applicant.			
<b>Business name</b>			
<b>Postal address</b>			
<b>Suburb</b>			
<b>State</b>		<b>Postcode</b>	
<b>Email</b>			
<b>Phone (mobile)</b>		<b>Phone (b/hours)</b>	

Contact person details			
Provide details if contact person for approval is different to applicant.			
<b>Contact name</b>			
<b>Postal address</b>			
<b>Suburb</b>			
<b>State</b>		<b>Postcode</b>	
<b>Email</b>			
<b>Phone (mobile)</b>		<b>Phone (b/hours)</b>	
<b>Preferred method to receive correspondence</b>	<input type="checkbox"/> Post		<input type="checkbox"/> Email

Vehicle details			
Provide details of the vehicle to be nominated on the permit.			
<b>Make</b>			
<b>Model</b>			
<b>Registration number</b>		<b>State of registration</b>	

Roadside vending details			
Provide details of your roadside vending activity below, ensuring all relevant information is provided.			
<b>Select the type of roadside vending you are applying for *</b>	<input type="checkbox"/> <b>Mobile roadside vending</b>		
	<input type="checkbox"/> <b>Stationary roadside vending</b>		
<b>Goods/services</b>	<input type="checkbox"/> <b>Coffee</b>	<input type="checkbox"/> <b>Food</b>	<input type="checkbox"/> <b>Seafood</b>
	<input type="checkbox"/> <b>Drinks</b>	<input type="checkbox"/> <b>Ice cream</b>	<input type="checkbox"/> <b>Flowers</b>
	<input type="checkbox"/> <b>Fruit and vegetable</b>	<input type="checkbox"/> <b>Pet supplies</b>	<input type="checkbox"/> <b>Weekend markets</b>
Provide additional details below for stationary vending.			
<b>Stationary vending location</b>			
<b>Is a trailer used</b>	<input type="checkbox"/> <b>Yes</b>		<input type="checkbox"/> <b>No</b>
<b>Trailer registration number</b>			
<b>Trailer dimensions (m)</b>			
<b>Additional equipment</b>	<input type="checkbox"/> <b>Marquee</b> <input type="checkbox"/> <b>Stand/s</b> <input type="checkbox"/> <b>Table/s</b>		
<b>Marquee size (sqm)</b>			

Supporting information	
Supporting information is required to be submitted with this application, as indicated below and throughout this form. Failure to provide the required information may delay the processing of your application. Indicate below the supporting information you have attached to this application.	
Note: The below supporting information is required for stationary vending only, with the exception of the evidence of nil fee eligibility (evidence requirement applies to both types of roadside vending).	
<input type="checkbox"/>	Broadform public liability insurance certificate of currency for at least AU\$10 million (mandatory for stationary vending). <i>Note: The insurance policy must be in the same name as the applicant.</i>
<input type="checkbox"/>	Vehicle third party insurance certificate of currency (mandatory for stationary vending)
<input type="checkbox"/>	Site plan detailing set-up (mandatory for stationary vending)
<input type="checkbox"/>	Photos of the vehicle and set-up (mandatory for mobile vending)
<input type="checkbox"/>	Location map
<input type="checkbox"/>	Vehicle registration certificate
<input type="checkbox"/>	Evidence of nil fee eligibility

## Fees

The fee for this application may be reduced to nil if you (the applicant) can demonstrate that you own, rent or lease a rateable property within the City of Gold Coast, or are a registered charity, voluntary sporting, community, religious or incorporated not for profit organisation.

If claiming eligibility, you must attach evidence with this application. Evidence may include a signed lease agreement, details of property ownership, ASIC documentation detailing 'Principal place of business', two bills (within last six months) detailing residential address or registration with the Australian Charities and Not-for-Profits Commission (ACNC).

**Please determine whether you meet the eligibility conditions and select one box only.**

<input type="checkbox"/> <b>Eligible - nil fee</b>	<b>nil</b>
<input type="checkbox"/> <b>Not eligible – Roadside vending application fee</b>	<b>\$641.00</b>

These fees are in accordance with the City of Gold Coast's (City) regulatory fees and non-regulatory charges. A copy of our regulatory fees and non-regulatory charges can be found on our website, [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au).

### Payment options (no cash transactions are available)

- MasterCard, Visa, debit card or cheque at any of the City's branch offices. Our branch office locations and operating hours can be found on our website [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)
- Cheque or money order – make payable to: Gold Coast City Council. Postal address at top right of first page. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately receipted

**Note: Please be advised that payments by credit card will incur a surcharge.**

## Declaration

This section must be completed by, or for each applicant. Where a person is signing on behalf of a corporation or person (the 'signatory'), they must occupy a position that is legally entitled to make that application and complete the details below. Documentation must be provided if a power of attorney (POA) signs on behalf of a person.

I understand and verify that:

- I am duly authorised to make this application
- The statements and information provided are accurate, true and complete
- I have received all relevant third party consents and authorisations
- It is an offence to knowingly provide false or misleading information
- Approval of this application does not extend to the approval of any other statutory or local government requirements relating to this premises or activity

### Applicant one (person or organisation)

<b>Applicant name</b>			
<b>Signature</b>		<b>Signatory name</b>	
<b>Date</b>		<b>Position/role</b>	

### Additional applicant (if required)

<b>Applicant name</b>			
<b>Signature</b>		<b>Signatory name</b>	
<b>Date</b>		<b>Position/role</b>	

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**Privacy statement**

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the Information Privacy Act (Qld) 2009 and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to [cityofgoldcoast.com.au/privacy](http://cityofgoldcoast.com.au/privacy).

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

Office use only			
Date received		Fee paid	
Received by		Receipt number	