

Southport PDA plan sealing form

Economy, Planning & Environment
Contributed Assets
City Development

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To be completed by the Project Coordinator and lodged with Council of the City of the Gold Coast (Council)

Development details	
Owner/Development proponent	
Name	
Address	
Land	
Real property description	
Address	
PDA development approval No.	

Project coordinator		
Name		
Company/Entity name		
Address		
Email		
Phone		Fax

Request for plan sealing:

- The Project Coordinator and the company/entity named above have issued a deed poll in favour of Council and MEDQ, in accordance with the *Economic Development Act 2012* certification procedures manual.
- I request that the reconfiguration plan for reconfiguration of a lot in accordance with the PDA development approval stated above be sealed.
- I confirm that:
- all works and other matters required to be undertaken in accordance with the PDA development approval and assessed in accordance with the manual have been certified or are subject to a request to bond works
 - all PDA development conditions have been complied with in respect of the work or other matters that have been completed and
 - the survey plan is ready for sealing by Council.
- I confirm that accompanying this request for plan sealing is:
- a cheque payable to Council for an amount equal to the current fee payable for plan sealing
 - an original survey plan complying with the PDA development approval and signed by the registered owner of the land
 - two x A4 copies of the survey plan
 - a copy of the relevant PDA development approval
 - for building format plans, the original first community management statement or copy of new community management statement signed by the original owner or the body corporate

Office use only	
Date received	Received by

- for building format plans where the building was constructed prior to 1973, a report prepared by a certified engineer stating that the building is structurally sounds
- a signed written acknowledgement from the owner/development proponent that all outstanding rates, fees and levies associated with the land have been paid
- if an easement is required by the PDA development conditions, a copy of the documentation evidence intention to grant the easement on lodgment of the plan and
- if uncompleted works have been bonded, a copy of the confirmation from Council that the works have been bonded.

Fees

As per Council's Schedule of Fees and Charges

Declaration

I declare that:

- The information provided in this form is complete and correct

Signature			
Name (please print)		Date	